



Student Recital Sign-up process:

*Recitals must be scheduled no less than six weeks in advance of the planned recital date, but recital scheduling will open on November 1st for Spring Semester recitals, and *April 1st for Fall Semester recitals. Prior to scheduling the recital, students need to fill-out the piano [accompanist request form](#).*

1. Students should look in the online [Student Recital Calendar](#) to find available times. Available time blocks are clearly marked on the calendar and are labeled **Open Recital Timeslot**.
2. Students should speak with their collaborative pianists, applied instructor, and any other fellow performers to narrow recital options to a small number of options. Students should then speak with their collaborative pianist to schedule the performance date.
5. Once the **permission jury approval** is received, a confirmation email will be sent to the student. If the permission jury approval is not received, a confirmation email is sent. If the permission jury approval is received, the corresponding recital will be confirmed.
6. Once your date is approved and confirmed, students should apply to time and/or date change requests.

**The recital request timeline will be implemented beginning with Spring 2025 recitals. Requests for Fall 2024 recitals will take place beginning August 26th.*

***Recital reservation fees (TBD) will be implemented beginning with Spring 2025.*